

REGULAR TOWN BOARD MEETING
TOWN OF TULLY TOWN HALL
5833 MEETING HOUSE RD TULLY NY

Members Present: Supervisor John Masters Councilor John Snavlin Councilor Frank Speziale Councilor Christopher Chapman Councilor David Meixell Town Clerk Susan Vaccaro, RMC

Others present: Financial Officer Thomas Chartrand, Highway Superintendent John Herold, Parks and Recreation Director Sarah Panzarella, Fire Captain Chad Wakula, and members of the public.

7:30pm

Supervisor Masters called the meeting to order shortly after 7:30pm and led the Pledge of Allegiance.

Approval of Minutes

The minutes of the July 8, 2026 meeting were made available to the board members.

A motion was made to approve the minutes of the last meeting and was seconded by Councilor Snavlin. Motion carried unanimously.

(Masters, Snavlin, Speziale, Chapman, Meixell) Ayes 5 Nays 0 - unanimous

Vouchers

Motion was made by Councilor Meixell and seconded by Councilor Snavlin to pay the audited bills out of the proper funds. Motion carried unanimously.

(Masters, Snavlin, Speziale, Chapman, Meixell) Ayes 5 Nays 0 - unanimous

Financial Report

Financial Officer Thomas Chartrand reviewed the receipts and disbursements: interest rates remained nearly equal, with NBT at 3.52% and NYCLASS at 3.552%.

Court fines continued to come in fairly strong, although year-to-date revenue was approximately 50% of budget. Recreation fees were approximately 40%. Mortgage tax revenue was especially strong at approximately 88% of the annual budget, with another payment expected later in the year. The Village of Tully reimbursed the Town for postage used on the Town's postage meter during the prior year.

In the Highway Fund, the Town received a small class-action reimbursement related to its uniform company. CHIPS, PAVE-NY, and Extreme Winter Recovery funds were received as expected. The Pave Our Potholes payment arrived after the report was prepared and will appear in the next report. Trust and Agency reflected normal payroll activity.

Ambulance recoveries had an exceptionally strong month, exceeding what had historically been considered a very strong recovery month.

Spending was generally normal for this time of year. The Highway Fund was quiet. Capital Abstract No. 7 included engineering expenses for the FEMA road project. Ambulance Abstract No. 7 totaled approximately \$377,000, largely because of the \$325,000 purchase of the new ambulance.

Tom noted that some ambulance revenue above 100% may be applied to the overtime line.

A motion was made to accept the financial report and was seconded by Councilor Speziale. Motion carried unanimously.

(Masters, Snavlin, Speziale, Chapman, Meixell) Ayes 5 Nays 0 - unanimous

Motion was made by Councilor Snavlin and seconded by Councilor Meixell to approve the monthly bank reconciliation. Motion carried unanimously.

(Masters, Snavlin, Speziale, Chapman, Meixell) Ayes 5 Nays 0 - unanimous

Budget Workshop Schedule

Tom reported that budget requests would be sent to all departments in early September. The board discussed scheduling the first workshop separately from the September 9 regular meeting because of member and department scheduling conflicts.

A motion was made to schedule a budget workshop for Thursday, September 10, 2026, at 6:00pm and was seconded by Councilor Speziale. Motion carried.

(Masters, Snavlin, Speziale, Chapman, Meixell) Ayes 5 Nays 0

The board also discussed scheduling additional budget time in October and including both dates in one public notice to avoid the cost of separate advertisements.

Motion was made by Councilor Snavlin to amend the budget workshop notice to include an additional workshop on October 14, 2026, at 6:00pm. The motion was seconded. Motion carried.

(Masters, Snavlin, Speziale, Chapman, Meixell) Ayes 5 Nays 0

Court Phone Recording Fee

The board discussed an additional \$275 charge from Blackwire Consulting for recording capability as part of the court's new phone installation. The expense will be charged to the court.

Motion was made by Councilor Snavlin and seconded by Councilor Meixell to authorize payment of \$275 to Blackwire Consulting for court phone recording capability. Motion carried.

(Masters, Snavlin, Speziale, Chapman, Meixell) Ayes 5 Nays 0

Highway

Highway Superintendent John Herold reported on the following:

- A wheel alignment was completed on the 2019 F-550.
- Brake canisters on the 2019 Western Star were replaced.
- The 2026 Freightliner is being outfitted with plow equipment. The cab and chassis were paid for previously; the Town will pay for the equipment upon delivery, which is expected in early October.

John will prepare a public thank-you notice for John McDougall, who retired in July after 19 years of service to the Town.

Ambulance

Fire Captain Chad Wakula reported on the following:

- The department responded to 64 calls in July.
- The full-service inspection was completed on July 15, and the department passed with no issues.
- The new ambulance was delivered and is expected to enter service the following week.
- The old A2 ambulance, currently at the firehouse, is ready to be surplused.
- Batteries and pads were obtained for the Town's older AEDs, extending their useful life by approximately two to three years.

SURPLUS AMBULANCE

Chad reported that the dealer estimated the old ambulance could sell on the open market for approximately \$25,000 to \$32,000. Marcellus Area Volunteer Emergency Services submitted an offer of \$50,000. The board discussed the offer and the municipal documentation required for the sale.

A motion was made to declare the old A2 ambulance surplus, establish a residual value of \$50,000, and accept the \$50,000 offer from Marcellus Area Volunteer Emergency Services, subject to review by the Town Attorney. The motion was seconded by Councilor Speziale. Motion carried.

(Masters, Snavlin, Speziale, Chapman, Meixell) Ayes 5 Nays 0

Parks & Recreation

Parks and Recreation Director Sarah Panzarella reported that Green Lake would close for the season on August 23, 2026. She described the season as very successful and publicly recognized head lifeguard Ella Tordell for her excellent work.

Summer programs included basketball, volleyball, music, art, soccer, and fitness camp. The department is now preparing for fall soccer.

Coach requirements. Parks and Recreation will be requiring background checks for all coaches, consistent with practices used by other municipalities. CPR and AED training will also be provided to coaches.

Upcoming race. The Parks and Recreation race is scheduled for September 13, 2026, the day after Community Days. The race will start at Green Lake and will be promoted in the newsletter.

Revenue. Sarah noted that recreation revenue appeared low because much of the summer revenue was only beginning to come in. She expects the department to be in good shape overall.

Green Lake infrastructure. Sarah discussed future infrastructure needs at Green Lake, particularly the dock and building area. The dock was resurfaced approximately two years ago, but its pilings were then estimated to have approximately five years of remaining life. She is researching grant opportunities, including New York State municipal park funding, and suggested consulting Barton & Loguidice. The board discussed future replacement needs and whether a floating dock would be appropriate. No action was taken.

Green Lake fees. Town residents were charged \$10 for full-season lake use this year, while non-residents were charged \$25. Sarah suggested considering a \$50 non-resident fee in the future instead of charging Town taxpayers a resident fee. The board discussed whether the original donation or establishment of the swimming area included conditions related to school district residents. The original documents will be reviewed before any fee changes are considered. No action was taken.

Route 11A Water District

Supervisor Masters reported that the Town's first meeting concerning the EPA grant for the Route 11A Water District was scheduled for the following morning. The meeting was expected to help move the project forward. No action was taken.

Zoning Update

Supervisor Masters stated that the board had received the citizens committee's zoning recommendations. Board members were asked to be prepared at the next meeting to determine whether the recommendations were ready to be sent to County Planning for review. Further procedural steps, including public hearings, would follow. A board member noted that several questions should be discussed before moving forward. No action was taken.

Legal

Town Attorney Robert S. DeMore was unable to attend because of a back issue.

Public Input from the Floor

The floor was opened for public comment. No public comment was recorded before the board moved into executive session.

Executive Session

A motion was made to enter executive session for one matter and was seconded by Councilor Snavlin. Supervisor Masters invited the individuals needed for the discussion to remain and stated that the board did not expect to conduct additional business after executive session. Motion carried.

(Masters, Snavlin, Speziale, Chapman, Meixell) Ayes 5 Nays 0

Close of Meeting

Following executive session, the meeting concluded with no additional action recorded.

Respectfully submitted,

Susan Vaccaro, Town Clerk